

[Your Business Name]

ESTIMATE

[Street address]

Estimate #: [0001]

[City, State ZIP]

Date: [MM/DD/YYYY]

[Phone] · [Email]

Valid until: [MM/DD/YYYY]

[License # if required]

BILL TO

[Customer name]

[Billing address]

[Phone / email]

SERVICE ADDRESS

[Job site address]

Technician: [Name]

Job #: [0001]

Choose the option that fits you best. Check one box and sign below to approve.

☐ **GOOD: Repair**

Description	Qty	Rate	Amount
Repair existing water heater (thermocouple, flush)	1	\$285.00	\$285.00
Service Mgt Fee (optional)	1	\$0.79	\$0.79
Subtotal			\$285.79
Tax ([rate]% on taxable items)			\$[0.00]
Option total			\$285.79 + tax

☐ **BETTER: Standard replacement**

Description	Qty	Rate	Amount
40-gal gas water heater, installed	1	\$1,650.00	\$1,650.00
Haul-away of old unit	1	\$75.00	\$75.00
Service Mgt Fee (optional)	1	\$0.79	\$0.79
Subtotal			\$1,725.79
Tax ([rate]% on taxable items)			\$[0.00]
Option total			\$1,725.79 + tax

☐ **BEST: Premium replacement**

Description	Qty	Rate	Amount
50-gal high-efficiency water heater, installed	1	\$2,450.00	\$2,450.00
Expansion tank and haul-away	1	\$195.00	\$195.00
Extended 10-year parts and labor warranty	1	\$250.00	\$250.00
Service Mgt Fee (optional)	1	\$0.79	\$0.79

Subtotal	\$2,895.79
Tax ([rate]% on taxable items)	\$[0.00]
Option total	\$2,895.79 + tax

Example amounts shown. Replace with your own options and prices. The Service Mgt Fee line is optional.

Approved by: _____ Date: _____

Payment terms

Estimate valid for [30] days.
A [X%] deposit is due on approval; balance due on completion.
Changes to scope will be quoted before work begins.

Thank you for your business!

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